

KRISTYN VARIO

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— SKILLS —

Team Communication

Proficient in Microsoft Office

Proficient in Google Drive (Doc, Sheets, etc)

Skilled Multitasker

Time/Resource Management

Leadership

Value of Quality Control

Strong Organization

— EXPERIENCE —

Broadway Merchandise Salesclerk (June 2019–Current)

Marquee Merchandise LLC– New York, NY

- Operate sales at venue
- Handle cash register and credit card transactions
- Maintained show aesthetic on display booth

Marketing Intern (May 2019–Current)

Marquee Merchandise LLC– New York, NY

- Input data into Excel sheet to track sales and inventory
- Verify onsite inventory and products
- Arrange orders for online distribution
- Organize storage facilities and office inventory

Stage Manager (October 2016– March 2020)

Manhattan School of Music Production Department– New York, NY

- Open venue before performers arrive and close venue at end of performance
- Communicate with MSM Production Staff and House Staff concerning event specifics
- Collaborate with team to organize events
- Review event details with Performers and/or Event Organizers
- Coordinate setup changes required during performances and resetting the venue between events

— EDUCATION —

Bachelor of Music: Musical Theatre, 2020 Manhattan School of Music – New York, NY
High School Degree, 2016 Brewster High School– Brewster, NY

— HOBBIES —

Singing, performing, writing (short stories, plays, & poetry), drawing, storyboarding.